



SUREN DAS COLLEGE, HAJO

Kamrup, Assam

Accredited by NAAC: A Grade (3rd Cycle)

NOTIFICATION

It is hereby notified to all concerned that in order to process the admission of students into **HS First Year Course (Arts Stream)** for the session 2023-24 in Suren Das College as per the following process:

The student will be able to submit their applications online for admission into our institution by visiting www.darpan.ahseconline.in from 29th May, 2023 and after applying in DARPAN the student must fill-up and submit their online application in our College portal i.e. <https://dcs.sdcollege.co.in/admission>

The concerned students are advised to go through the below given important dates and guidelines for compliance and smooth conduct of the admission process.

IMPORTANT DATES

SL. No.	EVENTS	Timeline
1.	Submission of online applications by applicants	29 th May, 2023 – 9 th June, 2023
2	Preparation of selection list/waiting list by the institution	10 th June, 2023 – 12 th June, 2023
3	Publication of provisional selection list/waiting list (Valid upto 15 th June, 2023)	12 th June, 2023 (Midnight)
4	Acceptance of admission by students	13 th June, 2023 – 15 th June, 2023
5	Date of Documents verification and admission	16 th June, 2023
6	Last Date of Fee Payment	17 th June, 2023

GUIDELINES FOR STUDENTS

Sl. No.	Guidelines for students
1	An applicant has to submit application online through “DARPAN” and “College DCS” portal
2.	The published selection list and waiting list for admission into HS First year will be made available in the DARPAN portal for the students. The students will be notified of their selection through SMS.
3.	After publication of selection list, students are advised to accept the admission offered by the institution for admission using their login ID in the DARPAN portal . After approval, the students will come to the college for Document verification and admission on the above-mentioned date.

ADMISSION PROCEDURES

A student has to upload the following documents at the time of online form submission:

- Original Mark sheet of HSLC examination passed.
- Original Pass Certificate from issued by the SEBA or the head of the Institution last attended.
- A Gap Certificate stating reasons is to be produced by the student who had passed the qualifying examination earlier. (If Applicable)
- Migration / Transfer Certificate as the case may be. (If Applicable)
- Candidates seeking admission under the mentioned categories in point-3 have to produce Certificate from the competent authority.
- Certificate of Proficiency in Co-curricular and Extra-Curricular activities as the case may be.
- Proof of Age (HSLC Admit Card/HSLC Pass Certificate)
- Caste Certificate. (If Applicable)
- Front Page of Bank Passbook.

Valid mobile Number and E-mail ID which is not changeable upto completion of the course.

SUBJECTS AVAILABLE

HIGHER SECONDARY (ARTS)

Core Subjects:

English

MIL (Assamese) / Alternative English

Elective Subjects: To offer any three/four of the following elective subjects:

Economics

Education,

Political Science

Logic & Philosophy

Advance Assamese

History

Geography

Computer Science & Application

Mathematics

Swadesh Adhyayan

GENERAL RULES AND REGULATIONS DISCIPLINES

All Rules and Regulations for Higher Secondary course is followed as per the guidelines of AHSEC. A Committee, called Discipline committee, will go for maintaining the discipline of the college. Uses of Mobile phone & Tobacco of any form are strictly prohibited inside the college campus. Wearing of College Uniform is compulsory. Students should always bring their Identity Card. All are entrusted with the responsibility to keep the college campus clean, green and pollution-free. A strong Anti-ragging Committee is being constituted to check ragging, and anti-social menace.

ATTENDANCE

1. A student, including the Scholarship holders is not eligible to sit in the Examination as regular candidate unless his or her attendance found less than **75% in each subject**.
2. Attendance in the practical classes is compulsory.
3. A student abstaining from classes continuously for 25 days or more during the session without any valid ground shall forfeit his/her seat.

DRESS CODE

The College will provide sample of the uniform to all the students during the time of admission and hence they will be responsible for preparing it. Students must wear decent uniform: **Boys – Straight Regular fit Shirts (Sky Blue) and Black Formal Trousers; Girls – Regular fit White Trousers of Patiala** mode will be allowed. In winter, students are to wear Black colour sweater. Violation of the dress code is a punishable offence and hence they will not be allowed to attend classes.

ADMISSION FEES STRUCTURE AND FREE ADMISSION

(As per the guidelines of Government of Assam, Higher Education Department)

For any technical help please contact us:

7002802790, 9954999121 (During working days 10:00 AM to 3 PM)

For further information, please visit www.surendacollege.co.in
