

Additional Information for 2.5.2

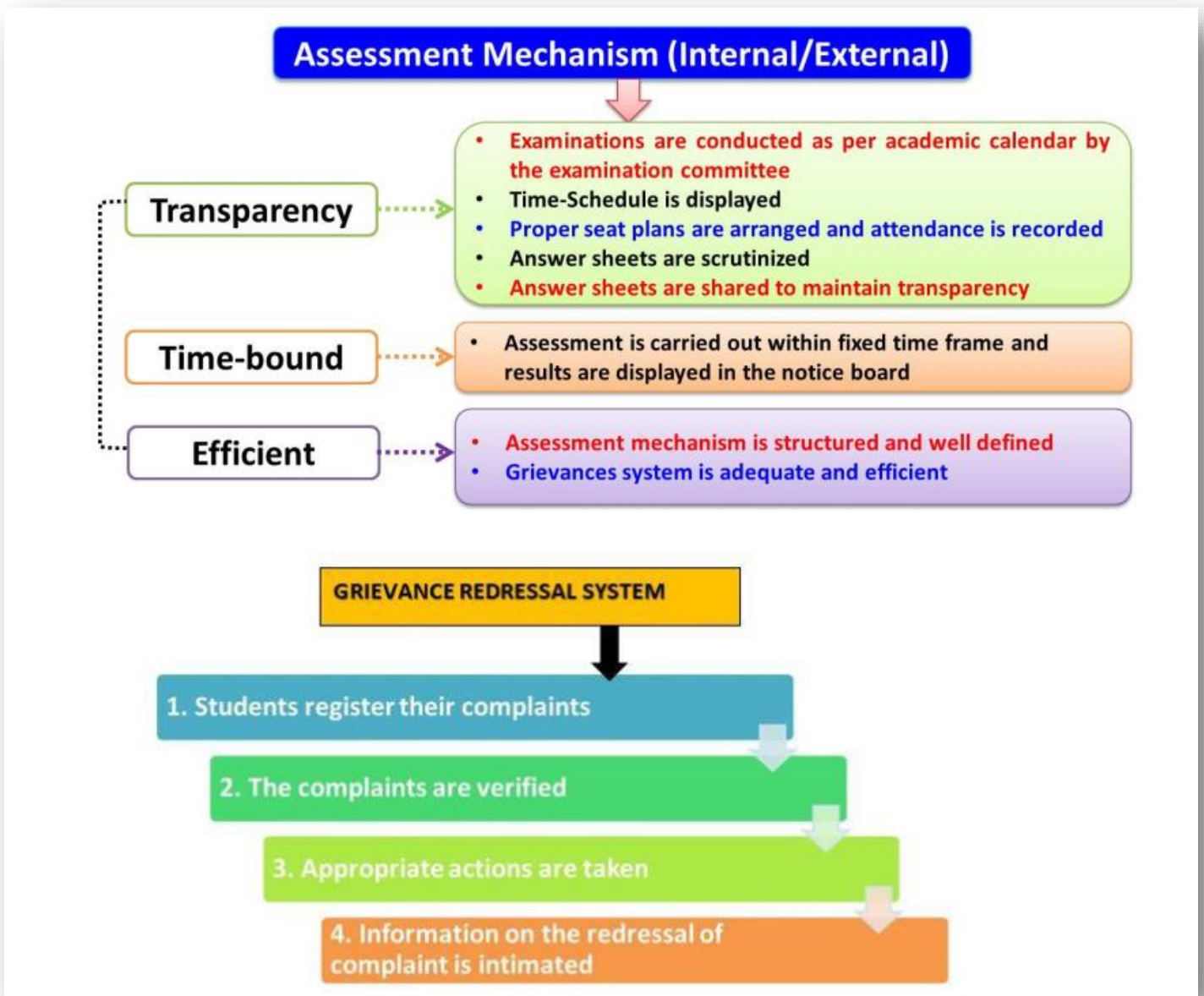


Fig 1. Grievance redressal mechanism for internal examination

GUIDELINES FOR ADDRESSING GRIEVANCES RELATED TO INTERNAL EXAMINATIONS

The objective of the Examination related Grievance redressal committee is to develop a responsive and accountable attitude amongst all the stakeholders in order to maintain a balanced educational atmosphere in the institute. The primary objective of the cell is to resolve the complaints filed by any student.

In addition to the guidelines issued by Gauhati University, certain guidelines have been formulated by Suren Das College, Hajo for addressing grievances related to internal examinations.

1. Grievances related to examinations refer to adherence to examination codes and conduct, rules and regulations of the Parent University (GU).
2. The internal examination related grievances pertaining to subject combinations, attendance, submission of projects, assignments, sessional examinations, evaluation, declaration of sessional examination results and uploading of the same in GU portal are looked after by the examination related grievance redressal committee.
3. Students should submit their examination related grievances through proper application addressing the Principal or Officer-in-Charge of the examination committee for timely redressal of the grievances.
4. The grievance redressal committee looks into the matter as soon as any grievance is received and takes necessary actions as per requirement.
5. Any grievance related to examination is responded immediately and is redressed tentatively within two weeks.



(Dr. Hiranya Kr Sarma)
Principal
Suren Das College, Hajo
Principal
Suren Das College, Hajo,
Kamrup, Assam

Fig 2. Guidelines issued by the college for addressing grievances related to internal examinations in the college.

Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

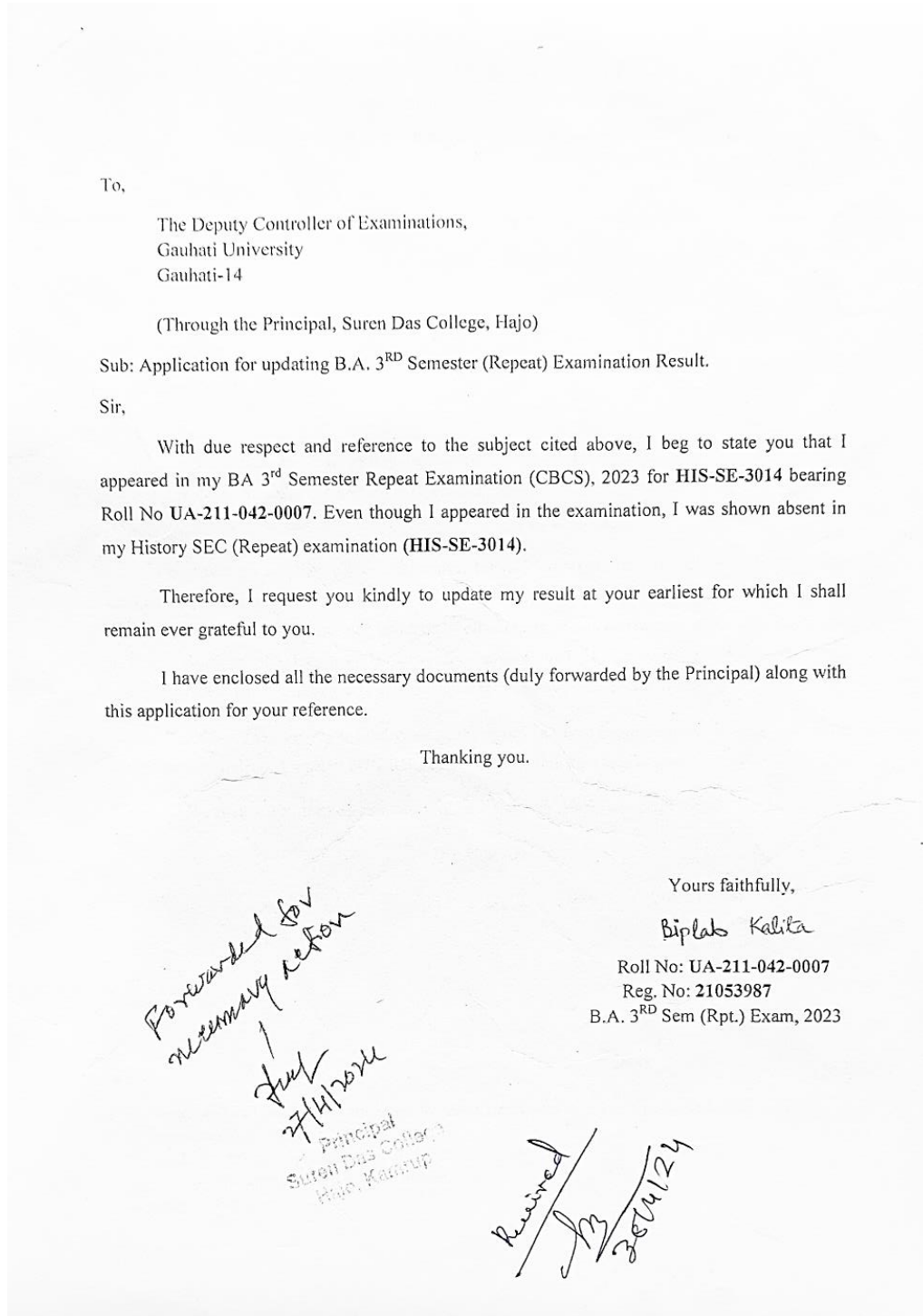


Fig 3: Sample copy of application submitted by student for grievance related to declaration of results.



Office of the Principal
SUREN DAS COLLEGE: HAJO

P.O.-Hajo; Dist-Kamrup, Assam; Pin-781102

Affiliated to Gauhati University, UGC2(f) & 12B Recognised
(A College of Arts & Science Stream)

NAAC Accredited with 'A' Grade (3rd Cycle)

Mobile: 94351-24475

Website
www.surendascollege.co.in

E-mail:
surendascollege@gmail.com
sarmahk1234@gmail.com

Ref. No. :

Date :

To,

The Deputy Controller of Examinations,
Gauhati University
Gauhati-14

Subject: Updating B.A. 3RD Semester Regular Examination Result for FOK-SE-3014.

Sir,

With reference to the subject cited above, I would like to inform you that the results for all the students who have appeared in the paper **FOK-SE-3014** have been marked as 'F'. Since, the results for all the students of an entire batch have been declared as 'Fail', there might be a chance of technical error.

Therefore, I request you to kindly verify the results of the paper FOK-SE-3014, for the examination held in December 2023. The internal assessment marks were uploaded after raising an issue with the technical error team of the portal 'online.gu', on 14th March 2024.

I have enclosed all the necessary documents along with this forwarding for your reference.

Thanking you.

Yours faithfully,

[Signature]
(Dr. Hiranya Kr. Sarma)
Principal
Suren Das College, Hajo

Suren Das College
Hajo, Kamrup

Enclosures:

- 1) Internal marks statement
- 2) Grade sheets of all the students of the batch
- 3) Copy of Attendance record in final examination
- 4) Copy of Topsheet

Received
[Signature]
30/4/24

Fig 4: Sample copy of letter sent from the Examination office of the college to the affiliating University for rectification of anomalies in results.



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sarmahk1234@gmail.com

Ref. No. :

Date : ..02/11/2023..

NOTICE

All the HoDs and coordinators of common courses are requested to departmentally conduct the re-sessional examination for FYUGP 1st semester and CBCS 3rd and 5th semester, for the students who were absent in the recently concluded sessional examination. The said examination need to be concluded within 17th November, 2023. The HoDs are also requested take necessary steps for the students who performed poorly in their sessional examination and offer them another chance in terms of assignments, projects etc.

(Dr. Hiranya Kr. Sarma)
Principal
Suren Das College, Hajo

Principal
Suren Das College
Hajo, Kamrup



Fig 5: Notice circulated from Examination office regarding conducting sessional examination and internal evaluation for absentees.

Answer scripts are shared, students feedback and signatures are recorded to maintain transparency

3rd Semester Honours (HC: 3016, 3026, and 3036)
 Sessional Examination
 Total Marks: 20
 Session: 2023-2024

S.No.	Roll No.	3016	3026	3036	Signature
1	US-221-042-0008	7	11	11	Abinash Barman.
2	US-221-042-0015	AB	AB	AB	
3	US-221-042-0016	8	10	15	Mozdul Humair
4	US-221-042-0019	7	11	13	Nurul Amin Saikin
5	US-221-042-0032	15	13	17	Ashifa Wahid.
6	US-221-042-0042	9	13	13	Chellimoni Kalita.
7	US-221-042-0044	2	4	4	
8	US-221-042-0045	8	11	9	Nitul Das.
9	US-221-042-0048	AB	AB	AB	
10	US-221-042-0055	7	5	6	
11	US-221-042-0062	AB	AB	AB	
12	US-221-042-0066	9	11	9	Shir Anwarof
13	US-221-042-0068	8	8	8	Maksima Begum
14	US-221-042-0070	8	6	5	
15	US-221-042-0073	1	4	AB	
16	US-221-042-0074	7	10	11	Asmail Ali
17	US-221-042-0078	8	4	1	Rashmiwara Begum
18	US-221-042-0086	8	9	11	
19	US-221-042-0093	2	4	5	Bhumeri Das
20	US-221-042-0109	7	7	7	
21	US-221-042-0131	5	12	5	
22	US-221-042-0133	3	5	8	
23	US-221-042-0126	5	5	7	Narji Akhtara



HOD

Department of Chemistry

SDC

5th Semester Honours (HC/HE: HC-5016, HC-5026, HE-5026, and HE-5066)

Sessional Examination

Total Marks: 20

Session: 2023-2024

S.No.	Roll No.	HC-5016	HC-5026	HE-5026	HE-5066	Signature
1	US-211-042-0005	1	17	11	11	Aminul Islam
2	US-211-042-0008	15	17	13	13	Amrutesh Karkati
3	US-211-042-0016	11	8	9	11	Badaruddin Ahmed
4	US-211-042-0017	17	13	16	14	
5	US-211-042-0018	* 3	9	10	12	Bitu Pan Nayak
6	US-211-042-0019	19	17	17	15	Dhavitree Mahanta
7	US-211-042-0021	18	12	17	14	Dikshita B. Kanyathu
8	US-211-042-0025	17	17	13	14	Ektam Hussain
9	US-211-042-0033					
10	US-211-042-0044	13	15	11	11	
11	US-211-042-0057	3	11	13	11	
12	US-211-042-0060	9	16	12	13	Rakesh Baruah
13	US-211-042-0075	5	16	9	13	Uday Deba
14	US-211-042-0071	18	14	13	12	Sumpu Begum
15	US-211-042-0065	18	17	12	15	Safi Kullhaque



HOD

Department of Chemistry

SDC

3rd Semester Regular (HG/RC-3016)

Sessional Examination

(Session: 2023-2024)

Total Marks 20

S.No.	Roll No.	Students Name	Sessional Marks (20)	Signature
1	US-221-042-0001	SANIDUL ISLAM	16	Sanidul Islam
2	US-221-042-0002	HIRAKJYOTI KALLIA	AB	
3	US-221-042-0003	NURUL HUSSAIN AHMED	AB	
4	US-221-042-0004	SURAJ DAS	1	
5	US-221-042-0005	AKSANUR RAHMAN	11	Aksanur Rahman
6	US-221-042-0006	MUSTAKIM HUSSAIN	5	Mustakim Hussain *
7	US-221-042-0007	ABDULLAH ALI	4	Abdullah Ali *
8	US-221-042-0009	DIPANKAR DAS	15	Dipankar Das
9	US-221-042-0011	IBLINA PARBIN	14	Iblina Parbin
10	US-221-042-0013	YESMIN PARBIN	13	Yesmin Parbin *
11	US-221-042-0014	REKIBUL ISLAM	5	Rekibul Islam *
12	US-221-042-0020	DIBYA JYOTI DAS	3	Dibya Jyoti Das *
13	US-221-042-0021	ASHMINA BEGUM	10	Ashmina Begum
14	US-221-042-0023	RAMJAN ALI	9	Ramjan Ali
15	US-221-042-0024	MAHSHINA PARBIN	10	Mahshina Parbin *
16	US-221-042-0026	JOYAN ALI	4	Joyan Ali *
17	US-221-042-0027	RAHYA KHATUN	AB	
18	US-221-042-0029	LAHLY KHATUN	8	Laily Khatun
19	US-221-042-0030	RIKUMONI BEGUM	AB	
20	US-221-042-0031	MINHAJ ALI	5	Minhaj Ali *
21	US-221-042-0034	ROZI BEGUM	11	Ruzi Begum
22	US-221-042-0036	CHANDRAJIT RAJKUMAR	5	
23	US-221-042-0037	ARIFUR RAHMAN	AB	
24	US-221-042-0038	SARINA BEGUM	AB	
25	US-221-042-0039	ABI BAKKAR	6	Abu Bakkar
26	US-221-042-0040	SURAJI BHARALI	AB	
27	US-221-042-0041	SAHID AKHTAR	AB	Sahid Akhtar *
28	US-221-042-0043	IKBOL HUSSAIN	8	Iqbol Hussain
29	US-221-042-0046	MIRIA YESMIN	5	Mirya Yesmin *
30	US-221-042-0047	ANJUWARA BEGUM	AB	
31	US-221-042-0049	PAPARI BHARALI	AB	
32	US-221-042-0050	ANIKA TASNIN BEGUM	6	
33	US-221-042-0052	RIPU MUNNA RAJA	7	Ripu Munna Raja
34	US-221-042-0053	SHAHNAJ PARBIN	9	Shahnaj Parbin
35	US-221-042-0054	SABINA PARBIN	14	Sabina Parbin
36	US-221-042-0056	AYUB ALI	8	
37	US-221-042-0057	JASMIN NEHAR	12	Jasmin Nehar
38	US-221-042-0060	DEEPSHIKHA MEDHI	9	Deepshikha Medhi
39	US-221-042-0061	NASIR UDDIN AHMED	9	Nasir Uddin Ahmed
40	US-221-042-0063	FARUK ABDULLAH	6	Faruk Abdullah
41	US-221-042-0064	AMINUL ISLAM	5	Aminul Islam *
42	US-221-042-0067	FAMJAD HUSSAIN	AB	
43	US-221-042-0069	N. R. SAHANA AZMIN	1	Nure sahana Azmin *
44	US-221-042-0072	JASMIN SULTANA	AB	
45	US-221-042-0075	SANGITA KAMARUJA	7	Sangita Kamaraju
46	US-221-042-0077	REHAN FIRDAUS	5	
47	US-221-042-0079	MILANUR RAHMAN	6	Milanur Rahman
48	US-221-042-0080	SARIFUL HUSSAIN	7	Sariful Hussain
49	US-221-042-0081	JAHIR HAQUE	2	Jahir Haque

INTERNAL ASSESSMENT								
4 th Semester Honours (IIC: 4016, 4026, 4036), Total Marks: 20, Session: 2023-2024								
S.No.	Roll No.	SESSIONAL (30 MARKS)			INTERNAL-I (20 MARKS)			SIGNATURE
		4016	4026	4036	4016	4026	4036	
		1	US-221-042-0008	15	19	18	15	
2	US-221-042-0016	15	22	26	15	17	19	Morqul Hussain
3	US-221-042-0019	14	22	20	14	16	16	Nurul Amin Saikia
4	US-221-042-0032	22	29	22	18	20	18	Ashifa Wahid .
5	US-221-042-0042	10	18	16	13	16	15	chillimoni kalita
6	US-221-042-0044	2 Re-	4 Re-	8	8	8	10	ok
7	US-221-042-0045	12	22	20	13	16	16	nitul Das .
8	US-221-042-0055	14	11	17	14	12	15	Jecifa aahid .
9	US-221-042-0066	8	18	19	10	16	16	Mir Musraf
10	US-221-042-0068	11	22	14	12	16	14	Mahsina Begum
11	US-221-042-0070	12	12	15	12	12	15	Emwasia Begum .
12	US-221-042-0074	14	17	17	14	15	16	Jomail Ali .
13	US-221-042-0078	1 Re-	0 Re-exam	14	8	8	13	Rashmiwara Begum.
14	US-221-042-0086	14	11	17	14	11	16	Hasen HG
15	US-221-042-0093	6	14	17	10	14	16	Tikumoni Das
16	US-221-042-0109	4 Re	3 Re-	12	8	8	11	Abdul Kader .
17	US-221-042-0126	10	18	20	12	14	16	Nargi Akhtara
18	US-221-042-0131	17	17	17	16	15	16	Abdul Ali
19	US-221-042-0133	5 Re	11	15	8	13	15	Mamomi kalita

Total internal marks = Sessional (10) + Assignment (6) + Attendance (4)


 HOD
 Department of Chemistry
 Suren Das College

INTERNAL ASSESSMENT
6th Semester (HC: 6016, 6026, HE-6026, HE-6056-D)
Total Marks: 20
Session: 2023-2024

S.No.	Roll No.	SESSIONAL (30 MARKS)/ INTERNAL (20 MARKS)-I						PPT (20)	Signature	
		HC-6016		HC-6026		HE-6026				HE-6056-D
		30	20-I	30	20-I	30	20-I			20-I
1	US-211-042-0005	14	13	11	10	15	14	16		
2	US-211-042-0008	19	17	17	16	19	17	19	Ankur Katar	
3	US-211-042-0016	11	14	12	13	20	14	17	Badaruddin Ahmed	
4	US-211-042-0017	20	18	21	17	22	18	19	Bhupali Patowary	
5	US-211-042-0018	13	14	11	11	16	15	17	Bispan Nayak	
6	US-211-042-0019	22	18	24	19	23	19	20	Dhakeshee Marant	
7	US-211-042-0021	22	18	22	18	22	18	19	Dikshita B. Kayastha	
8	US-211-042-0025	26	19	23	18	12	13	19	Ekmam Hussain	
9	US-211-042-0033									
10	US-211-042-0044	26	19	21	17	19	17	19	Manalisha Deba	
11	US-211-042-0057	26	16	16	15	19	16	17	Priyanka Kalita	
12	US-211-042-0060	13	12	6	9	14	13	18	Rakesh Baruah	
13	US-211-042-0065	26	19	10	10	12	13	19	Safiqul Haque	
14	US-211-042-0071	26	19	21	17	22	18	19	Sumpa Begum	
15	US-211-042-0075	13	12	4	9	12	13	16	Uday Deha	

Total internal marks = Sessional (10) + Assignment (6) + Attendance (4). For HE-6056-Dissertation (D) paper, internal is provided as per the presentation (ppt)



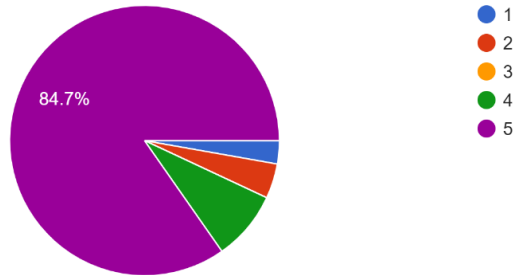
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Suren Das College



2023-2024 Feedback (On Dr. Mukesh Sharma)

Teacher knows his/her subject

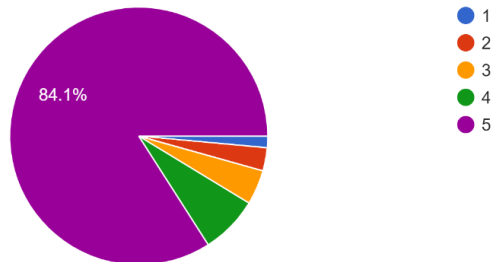
72 responses




2023-2024 Feedback (On Mr. Rahul Kemprai)

Teacher knows his/her subject

69 responses




Principal
Suren Das College, Hajo
Kamrup, Assam