



Internal Quality Assurance Cell

SUREN DAS COLLEGE : HAJO

P.O.-Hajo; Dist-Kamrup, Assam; Pin-781102

NAAC Accredited with 'A' Grade (3rd Cycle)

Website
www.surendascollege.co.in

E-mail:
iqac@surendascollege.co.in

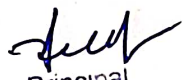
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Abstract of the Minutes of IQAC Meeting

Date of Meeting: 20/03/2023

Sl No	Agenda	Resolution of IQAC	Actions Taken
1	No.2: Review NAAC Report	It was resolved that all recommendations of NAAC be implemented with addition of other requirements of the college.	Short Term Perspective Plan was prepared by the IQAC for implementation.
2	No. 3: NEP 2020 implementation	It was resolved that seminars on NEP 2020 implementation be organised.	Seminars on NEP 2020 implementation were organised.
3	No. 4: Academic matters	It was resolved that Important National/International Days, Festivals that promote communal harmony and value be organised	Important National/International Days, Festivals that promote communal harmony and value were organised.
4	No. 5: New IQAC formation	It was resolved that IQAC be newly constituted and the proposal for new IQAC be submitted to the Governing Body	Proposal was submitted to the Governing Body for New IQAC formation. Subsequently New IQAC was constituted as per NAAC guidelines. The newly appointed IQAC co-ordinator Mr.Biswajit Kalita sent IQAC Planner to the Departments/Cells/Committees for undertaking activities.


Principal
Suren Das College, Hajo
Kamrup, Assam


Co-ordinator
IQAC
Suren Das College, Hajo



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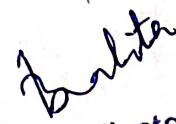
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Abstract of the Minutes of IQAC Meeting

Date of Meeting: 23/12/2022

Sl No	Agenda	Resolution of IQAC	Actions Taken
1	No.2: Review of regular IQAC activities	a) IQAC activities be continued in spite of ensuing NAAC Peer Team visit b) It was resolved that orientation programme on Peer Team visit be organised	IQAC activities were reviewed. Orientation Programme on NAAC Peer Team visit was conducted on 24/01/23 where Dr. Biren Das, Registrar, Tezpur University acted as Resource Person
2	No. 3: Activities at adopted village Hajo Koibortatola	On the basis of suggestions from the members of the IQAC it was resolved that Health Check-up Camp be organised at the adopted village in association with Alumni Association of the College,	Health Check-up camps and other programmes on health and hygiene were organised at the adopted village Hajo Koibortatola.
3	No. 4 Discussion on NAAC Peer Team Visit	It was resolved that all Departments and Cells and Committees be prepared with evidences of activities undertaken during the last five years	NAAC Peer Team visited the college in February 8-9/2023 and the College was accredited with "A" Grade.
4	No. 5: Programme on value education	It was resolved that a Talk on India's eternal vision of education be organised.	Lecture programme on "India's Eternal Vision of Education" was organised where Sri Diganta Biswa Sarma, Sahitya Academy awardee, spoke as Resource Person.


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Abstract of the Minutes of IQAC Meeting

Date of Meeting: 09/09/2022

Sl No	Agenda	Resolution of IQAC	Actions Taken
1	No.2: Academic matters	a) In view of start of classes of the new session of Odd Semester, the IQAC resolved that Orientation programme of students on PO/CO/PSO be conducted centrally and Department wise b) CIE to be conducted Department wise in the form of class tests and assignments, seminars, etc.	a) Orientation Programme was conducted. b) CIE was done in the form of Class Tests, Assignments, Seminar presentation by students.
2	No.3: Programme on Library use	Students be sensitised about Library use.	Librarian Day was observed to sensitize the students of Library utility.
3	No. 4: Counselling of students	a) Career Counselling programme be organised for students	a) Career Counselling programme was organised for students.
4	No. 5: SSR Submission	b) SSR be submitted in time	b) SSR was submitted
5	No 6.: College Magazine and Research Journal	It was resolved that College Magazine and the Research Journal be published.	The College Magazine was published. SDC Multi Disciplinary Research Journal was published on 4/2/2023 without ISSN


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Abstract of the Minutes of IQAC Meeting

Date of Meeting: 20/05/2023

Sl No	Agenda	Resolution of IQAC	Actions Taken
1	No.2: Review of activities as per IQAC Planner	The New IQAC co-ordinator Mr. Biswajit Kalita sought co-operation from all members of the IQAC. a) The IQAC Planner that had been prepared earlier by IQAC co-ordinator was accepted. It was resolved that Departments/Cells and Committees would conduct activities as per IQAC planner	Departments conducted activities as per IQAC planner given to each Department and Cell/Committees
2	No. 3: Feedback Collection	It was resolved that Feedback be collected from students and other stakeholders through Online and Offline mode in the moth of June, 23 by the Feedback Committee.	Feedbacks were collected and analysed and actions were taken thereof for the session 2022-2023
3	No.4: Matters & Academic Audit	It was resolved that Internal Academic Audit be conducted for the session 2022-2023	Meeting on fixing of subject combination as per NEP 2020 FYUGP was held on 12.6/23. Interna Academic Audit for the session 2022-2023 was conducted by the Academic Cell.
4	No. 5: Academic Matters	a) It was resolved that Seminar/Workshop be organised on FYUGP as per NEP 2020. b) It was resolved that a Talk be organised on research pursuit. c) It was resolved that the field surveys be conducted by the Departments.	a) Seminar on "NEP 2020: Role of Co-ordinators" was organised. b) Talk on "Developing research and development for social benefits" was organised. c) Field surveys were conducted by various Departments of the college.
5	No.6: Girl-Student Centric programmes	It was resolved that workshop on self-defence be organised for girl-students by the Gender Sensitisation Cell.	Gender Sensitization Cell organised Workshop on Kickboxing in association with Amateur Kickboxing Association, Assam where girl-students of the college participated.

			Association, Assam.
6	No. 7: Publication of College Newsletter	It was resolved that the College Newsletter for the session 2022-2023 be released on the College Foundation Day.	College Newsletter for the session 2022-2023 was published on 29 th August, 2023.
7	No. 8. Celebration of World Environment Day	It was resolved that World Environment Day be Celebrated as per govt. guidelines vide DHE/PA/Misc/Events/10/2022 dated 3 rd June/2023.	Celebrated as per govt. order.


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