

Report of Internal Academic Audit conducted by Academic Cell

Session: 2022-2023

Internal Academic Audit of 18 Departments for the session 2022-2023 was conducted on 16.06.2023 as per Format B where inputs are given as per the NAAC SSR guidelines and the vital points of the Seven Criteria of NAAC assessment related to the assurance of quality education. This Academic Audit put emphasis on the following areas:

- 1) Effective delivery of teaching-learning through continuous internal evaluation (CIE)
- 2) Student centric academic and co-curricular activities
- 3) Attaining the objectives of POs, PSOs and COs
- 4) To monitor the effective use of ICT by the teaching-staff
- 5) To assess the community centric programmes organized by the college
- 6) Teachers' involvement in research and academic activities.

All the 18 Departments of the College were visited and reports of the Departmental activities were asked for which were then verified with the records of the Departments. All the Departments were found to be following the guidelines of the Course File preparation. The Course Files of the Departments included records such as Teaching Plan, Lesson Plan, Class Schedules, POs, PSOs and COs. The departments conducted CIE in the form of class tests, assignments, experimental learning, group discussion as per the academic calendar. It was observed that admission of students, examination/registration work, and payment for various activities were done online by the students. Learning resources like Wi-Fi facility in the campus, Library resources were utilized by the students.

The NSS, Gender Sensitization Cell, Women Cell, and Departments and the other Cells of the College conducted community centric extension activities. The teachers were found to be sending manuscripts for publication in UGC Care Listed Journals. The Teachers of the College also participated in the National Seminars and Conferences.

Observations and suggestions:

- 1) In spite of the departmental efforts to involve them in curricular and co-curricular activities, the students need to be sensitized more for overall participation in various programmes of the College.
- 2) The no. of students using learning resources are comparatively smaller in contrast with the number of students. The footfall of students in the College Library needs to be enhanced.
- 3) Record keeping of CIE should be more rigorous.
- 4) The Career Counselling Cell need to be more proactive in encouraging the students in state/national level competitive examinations.
- 5) Initiatives should be taken to conduct Face-to face National /International level Workshops/seminars should be conducted by the Departments or centrally.

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